



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Armed Forces Community Covenant Signatories Panel

At: Remotely via Microsoft Teams

On: Monday, 12 July 2021

Time: 2.00 pm

Chair: Councillor Wendy Lewis

Watch Online: <https://bit.ly/3Akd89o>

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1	Apologies for Absence.	
2	Disclosures of Personal & Prejudicial Interests from Members. www.swansea.gov.uk/DisclosuresofInterests	
3	Minutes. To approve & sign the Minutes of the previous meeting(s) as a correct record.	1 - 4
4	Boots on the Ground Project. (Melvin Watts)	
5	Armed Forces Covenant Regional Project.	
6	Update from MOD.	
7	Swansea Bay University Health Board, Armed Forces Forum.	
8	Supporting Pupils from Service Families	
9	Update from Panel Members.	

Next Meeting: Monday, 8 November 2021 at 2.00 pm

A handwritten signature in black ink that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Monday, 5 July 2021

Contact: Gareth Borsden - 01792 636923

Armed Forces Community Covenant Signatories Panel

Signatory	Contact	Telephone	Email/ Address
City & County of Swansea	Councillor Wendy Lewis, AFCC Champion	07866271605	Cllr.Wendy.Lewis@swansea.gov.uk
HM Lord Lieutenant of West Glamorgan	Louise Fleet Steve Fry (DL)		
Army	Captain Huw Williams		157 (Welsh) Regt RLC,233 (West Glamorgan) Transport Squadron The Royal Logistic Corps (Volunteers) Army Reserve Centre, The Grange Swansea SA3 5AD Huw.Williams830@mod.gov.uk
RAF	Air Commodore Adrian Williams OBE ADC MA BA FCILT RAF Sqn Ldr S L Cairns MA RAFR		c/o 614 Sqn, Ty Llewellyn, Morgan Street Cardiff, CF10 4FG
Navy	CPO Rob Evans Lt Cdr Tim Williams		Rob.Evans838@mod.gov.uk Timothy.Williams728@mod.gov.uk
SSAFA	David Singletary Stephen Boswell	01792 653432 07940 576977	SSAFA Office, Alamein Road, Landore,SA1 2HP swales.branch@ssafa.org.uk Stephen.boswell@ssafa.org.uk
Probation, Wales CRC (Community Rehabilitation Company).	Rachel Edwards	07896 259795 / 01792 645505 / 479390	Wales Probation Trust West Glamorgan House 12 Orchard Street Swansea SA1 5AD Rachel.edwards@workinglinkssecure.co.uk www.workinglinks.co.uk
Prison Service	Rob Denman John Tossell		HMP Swansea, 200 Oystermouth Road, Swansea,SA1 3SR
South Wales Police	Tony McAlinden Alison Fischer	07790944116	Chief Inspector Operations & Policy Manager Offender Management & Substance Misuse
Swansea Bay Regional Equality Council (SBREC)	Taha Idris Chief Executive		Swansea Bay Regional Equality Council Mansel House, 101 Mansel Street Swansea, SA1 5UE
Welsh Air Ambulance	Mark Stevens Fundraising Manager		Wales Air Ambulance, Ty Elusen,Bay Studios Business Park,Fabian Way,Swansea SA1 8QJ
Ospreys Rugby	Paul Whapham Tom Sloan	01792 616503	Liberty Stadium, Landore, Swansea SA1 2FA paul.whapham@ospreysrugby.com tom.sloane@ospreysrugby.com
Change Step	Kev Bogdan	0728 3414 725	46 Talbot Rd, Port Talbot, SA13 1HU. kevinbogdan@wcada.org
Job Centre Plus	Claire Jones Employment & Partnership Manager		claire.jones1@dwp.gov.uk
Hafal	Finola Pickwell		finola.pickwell@hafal.org
Mid and West Wales Fire and Rescue Service	Steve Davies Andy Mills		sp.davies@mawwfire.gov.uk a.mills@mawwfire.gov.uk
Swansea Council for Voluntary Service (SCVS)	Alyx Baharie Lauren Howlett	01792 544005	Voluntary Action Centre,7 Walter Road, Swansea SA1 5NF alyx_baharie@scvs.org.uk Lauren_Howlett@scvs.org.uk
Royal British Legion – Swansea Branch	Sqd Ldr Phil. C. Flower MBE DL RAFVR(T) Anna Looker John Williams Seamus Brennan	07814177193	City of Swansea Branch Royal British Legion pflower@britishlegion.org.uk jwilliams1@britishlegion.org.uk alooker@britishlegion.org.uk SBrennan@britishlegion.org.uk
University of Wales Trinity St David	Medwin Hughes Tania Davies	01792 481216	medwin.hughes@sm.uwtsd.ac.uk tania.davies@uwtsd.ac.uk
Gower College Swansea	Mark Jones Principal		Gower College Swansea, Tycnoch Road, Swansea SA2 9EB
Swansea University	Peter Neville	01792 295391	English Language Training Services, Margam Building, Swansea University, Swansea SA2 8PP p.l.neville@swansea.ac.uk
Remploy Swansea	Eleonora Evans Stephanie Pass		Remploy Employment Services, Alexandra House,1 Alexandra Road, Swansea, SA1 5ED.

Citizens Advice Swansea Neath Port Talbot	Pat Dunmore	01792 739914	City Gates, Wind Street, Swansea SA1 1EE pat.dunmore@citizensadviceSNPT.org.uk
Age Cymru West Glamorgan	Chief Executive Officer	01792 648866	Unit 10 Cwmdru Industrial Estate Carmarthen Road, Swansea SA5 8JF enquiries@agecymruwestglamorgan.org.uk
Veterans NHS Wales	Victoria Williams		Victoria.Williams4@wales.nhs.uk
Veterans Club	Sandy Shaw Kathryn Morgans	07581 293292	sandy@veterans-club.co.uk secretary@veterans-club.co.uk
Armed Forces Bikers	Tony Hayward		ma.hayward2@btopenworld.com
British Training Board	Adrian Rabey		Adrian@britishtrainingboard.org.uk
Aartic Training	Antony Rabey		Antony@aarticts.co.uk
Merchant Navy Association	Louise Snelgrove Capt Roy Griffiths		
Royal British Legion	Peter Evans		PEvans@britishlegion.org.uk
Cruse	Sue Richards-Hoskin		morgannwg@cruse.org.uk
Help for Heroes	Julian North		julian.north@helpforheroes.org.uk
Blesma	Thomas Hall Jason Suller	07780 165085	bsowest@blesma.org
EFT Consult	Adrian Matthews		adrianmatthews@eftconsult.co.uk
The Poppy Factory	Natalie McCombe	020 8940 3305	NatalieM@poppyfactory.org
SToMP (Supporting the Transition of Military Personnel)	Andy Jones Paul Jones	07817 941612	andy.jones1@justice.gov.uk wales.stomp@justice.gov.uk Paul.Jones7@justice.gov.uk
Age Cymru	Heather Ferguson Danielle Welsh		heather.ferguson@agecymru.org.uk Danielle.Welsh@agecymru.org.uk
Action on Hearing Loss	Charis Moon		Charis.moon@hearingloss.org.uk
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Swansea Armed Forces Breakfast Club	Bernice Morgan		rt.bk.morgan@ntlworld.com
Natural Resources Wales	Debbie Hamer		Debbie.Hamer@cyfoethnaturiolcymru.gov.uk
Swansea Bay University Health Board	Chris Morrell Steve Spill Fiona Smith		christine.morrell@wales.nhs.uk stephen.spill@wales.nhs.uk Fiona.smith6@wales.nhs.uk
Third Sector & Trust Fund Commissioning Co- ordinator	Spencer Martin	01792 636734	Spencer.martin@swansea.gov.uk
Regional Armed Forces Covenant Liaison Officer	Grace Halfpenny	01639 763418	g.c.halfpenny@npt.gov.uk
Strategic Manager - Tourism, Marketing & Events	Fran Jenkins	01792 635201	Frances.Jenkins@swansea.gov.uk
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Ageing Well Participation Officer	Dominic Nutt	01792 522946	Dominic.nutt@swansea.gov.uk
Common Access Point for Adults - Social Care	Rachel Davies	01792 636617	rachel.davies4@swansea.gov.uk
Education Dept	Rhodri Jones		rhodri.Jones@swansea.gov.uk
Regional School Liaison Officer – Service Children (West Wales)	Yasmin Todd		yasmin.todd@pembrokeshire.gov.uk

Agenda Item 3



City and County of Swansea

Minutes of the **Armed Forces Community Covenant Signatories Panel**

Remotely via Microsoft Teams

Monday, 15 March 2021 at 2.00 pm

Present: Councillor W G Lewis (Chair) Presided

Representing Organisations

Seamus Brennan	Royal British Legion
Cllr June Burtonshaw	Swansea Council
Capt Chris Evans MBE	Welsh Transport Regiment
Sqd Ldr Phil. C. Flower	Royal British Legion Swansea Branch
Steve Fry	Deputy Lieutenant
Grace Halfpenny	Regional Armed Forces Covenant Liaison Officer
Thomas Hall	Blesma
Jeremy Jenkins	DWP
Paul Jones	STOMP
Natalie McCombe	The Poppy Factory
Finola Pickwell	Hafal
Adrian Rabey	British Training Board
Tom Sloan	Ospreys Rugby
Yasmin Todd	Supporting Pupils from Service Families
Neil Tomlin	Royal Air Force Benevolent Fund
Officer(s)	
Gareth Borsden	Democratic Services Officer
Rhodri Jones	Head of Performance Team - Education Dept
Spencer Martin	Third Sector & Trust Fund Commissioning Co-ordinator
Ronan Ruddy	Local Area Coordination Assistant Manager

Apologies for Absence

Alyx Baharie, Louise Fleet and Peter Neville and David Price Deer

98 Disclosures of Personal & Prejudicial Interests from Members.

None.

99 Minutes.

Resolved that the Minutes of the Panel held on 18 January 2021 be approved as a correct record.

100 Supporting Pupils from Service Families.

Yasmin Todd and Rhodri Jones reported further to the circulated report which outlined the background details and information relating to the introduction of the SSCE scheme and outlined that 96 children have now been identified by the education department in Swansea.

They outlined that this years Welsh Government grant will be used to hold a staff training/awareness raising exercise for a member of staff from each of the 30 schools identified as having service children with the remainder being targeted at students themselves.

Regular updates on the scheme will be provided to the Panel at future meetings.

101 Armed Forces Covenant Regional Project.

Grace Halfpenny reported that Welsh Government had announced that Armed Forces Day in June would again be online this year.

She indicated that the latest tranche of armed forces covenant funding had just been released. Finola Pickwell indicated she was able to offer informal assistance with applications if needed.

Grace then referred to the recent UK Government announcement regarding the establishing of a Veterans Commissioner in Wales. She indicated that Welsh Government are likely to announce legislation on this later in the year.

She indicated that Welsh Government have carried out a scoping exercise following input and information submitted from the covenant officers across Wales. 2 new sub groups have been established and information will be circulated via a newsletter shortly.

Discussion took place around the issue of managing and monitoring referrals between organisations, and the potential need for the development of a protocol to ensure veterans are properly monitored and not "lost" in the system.

102 Update from MOD.

Capt Chris Evans outlined that the reserves continue with virtual training in line with the Welsh Government protocols and guidelines, and recruitment remains also online.

He indicated that 157 Regt currently has 5 officers deployed at the moment supporting health boards around Wales, and all the Services continue to support Welsh Government in the efforts to tackle the ongoing pandemic.

He outlined that 157 Regt had recently undertaken an online presentation to the Lord Lieutenant and her 6 deputies.

He then announced that this would be his final meeting of the panel as he was retiring from the Army in May after 41 years' service. He thanked the panel members for their help and support over the years.

Councillors Wendy Lewis and June Burtonshaw, Phil Flower, Grace Halfpenny along with all other members of the panel thanked and paid tribute to Capt Chris for his hard work, dedication and support over the years to the panel, cadets and reserve forces, and wished him well for a long and healthy retirement.

103 Swansea Bay University Health Board, Armed Forces Forum.

No representatives from the Health Board were present at the meeting.

104 Update from Panel Members.

Lord Lieutenant

Steve Fry, Deputy Lieutenant outlined that the Lord Lieutenant was very keen to get involved with and support local veteran charity groups and organisations in whatever way she can, he asked groups to contact him to discuss any potential attendance at events and support etc.

Ospreys/Swans

Tom Sloan indicated that the online sessions “in the squad – stand easy” for veterans continue online currently and indicated he would circulate the relevant information after the meeting.

Hafal

Fiona Pickwell outlined that there are 2 new projects being developed by her organisation for veterans relating to Digital Skills & Navigating Out of Loneliness and Social Isolation.

She indicated that she would circulate the relevant information following the meeting.

Tom Hall and Adrian Rabey indicated they were keen to assist the projects through their volunteer networks and via Veterans TV if required.

Royal British Legion

Sqd Ldr Phil Flower outlined that the Lord Mayors and Mayors cadet nominations had been shortlisted and would be passed through to the relevant offices shortly for consideration.

All activities with cadets currently remains online, pending the lifting of restrictions by Welsh Government.

He indicated that the RBL had many anniversary events planned, but was working with Welsh Government on the proposals, he would update panel members when decisions had been finalised.

Swansea Council

Cllr Wendy Lewis outlined that currently no decision had been made on this year's Air Show, and the authority continues to work closely with Welsh government on the matter.

105 Election of Vice Chair.

Cllr Wendy Lewis following the resignation of the vice chair, sought nominations for his successor.

Sqd Ldr Phil Flower was nominated, supported and elected.

He accepted the position of vice chair and thanked the panel for his appointment.

The meeting ended at 2.40 pm

Chair